

**MINUTES OF AN ORDINARY MEETING OF NEYLAND TOWN COUNCIL HELD ON MONDAY 3rd
NOVEMBER, 7.00PM AT NEYLAND COMMUNITY HUB**

This meeting was recorded.

Meeting Opened: 7.00pm

IN ATTENDANCE: Cllr. P Hay (Mayor)

Cllr. A Phelan

Cllr. M Harry

Cllr. S Hancock

Cllr. D Matthews

Cllr. L Gent

Cllr. A Thomas

Cllr. D Devauden

Miss. Libby Matthews – Town Clerk & RFO

APOLOGIES: Cllr. E Phelan, Cllr. A Richards & Cllr. S Campodonic

ALSO IN ATTENDANCE: Mr. A Gent, Mr. N Wilson (members of public)

**4594 – DECLARATIONS OF INTEREST FROM MEMBERS REGARDING THE BUSINESS TO BE
TRANSACTED**

Name:	Interest:	Agenda item(s):
Cllr. M Harry	Personal; Non-paid Director of Neyland CIC	N/A
Cllr. S Hancock	Personal; County Councillor, Local Authority Governor.	N/A
Cllr. A Phelan	Personal; Community Governor.	N/A

4595 – REPRESENTATION BY THE PUBLIC (limited to 15 minutes)

There were no public representations.

4596 – TO APPROVE THE MINUTES OF THE ORDINARY MEETING 15.10.2025

62/25 – Date to be amended to 15th

63/25 – (4582) Discussion regarding ‘Free Pints for Veterans’ had not been included in the minutes. The Clerk was unsure if this was correct so advised she would check the recording to include.

The Clerk asked Council if they could postpone the approval of these minutes until she had rechecked and amended if necessary. Council agreed.

4597 – MATTERS ARISING

66/25 – (4588) Cllr. S Hancock advised that he was in the process of arranging a meeting for November 11th with PCC, St Clements Surgery and the PLC to discuss potential short-term solutions to ease the chaotic parking on St Clements Road and that Council are invited to attend.

63/25 – (4582) (58/25, 4567) Cllr. D Devauden raised his discontent at the withdrawal of the offer for him to read the order of the wreaths and demanding Cllr. Harry explain his reasons. Cllr. Harry responded to Cllr. Devauden, explaining that the matter had been raised by himself but that all Council agreed to withdraw the offer as all Councillors present at the meeting felt the same due to Cllr. Devauden's own behaviour. Cllr. Devauden became incredibly offensive and insulting towards Cllr. Harry, Cllr. Hay and the Clerk in particular and therefore was asked to leave the meeting.

4598 – ONGOING MATTERS

- a) **MUGA** – Cllr. Hay advised he had met with Wally (PCC) who has completed a lot of work on side boards, replacing them and fixing them securely into place. There are still some ongoing issues with paved seating, but they have been cleaned across the concrete flat surface. Weed killer has been applied and trees along John Street have been trimmed. Cllr. Hay has also been engaging with users of the MUGA.
- b) **Public Toilets** – The Clerk advised she had received correspondence from our solicitor confirming that PCC had began the agreed works and were due to complete shortly. Once the work has been completed, a site visit to inspect and accept the works will be arranged between NTC & PCC.
- c) **Belle Vue Field** – Still awaiting update from PCC regarding the issue of there being no record of this field being placed in Fields in Trust, so the caveat must be dropped. NTC all agree that the field needs to be placed into Fields in Trust as soon as we have the lease.
- d) **St Clements Surgery** – Cllr. Alison Richards had forwarded an email from the Deputy Director of the Primary Care Team at Hywel Dda advising that there were no plans to change the way the surgery is being run and confirming the security of the surgery for Neyland.
- e) **ARWAP** - No update.
- f) **Career's Event** - As Cllr. E Phelan had sent apologies for this meeting, there was no update available for this item.
- g) **Neighbourhood Watch** - Cllr. A Phelan would like to withdraw the proposal to create a Neighbourhood Watch as he advised that there had not been much enthusiasm from the public.
- h) **Speed limit on A477** - No update from PCC.
- i) **Traffic Calming along Kensington Road** - No update from PCC.

4599 – TO RATIFY THE FOLLOWING EMAIL VOTES

The following email votes had been cast over the month of October, which have been brought to Council for ratification in a public meeting;

- 1. The authorisation of a donation towards Neyland Community School's Harvest Collection.**
All in favour.
- 2. The purchase of a bench for the Skate Park.**
8 in favour, 2 non-response.
- 3. The purchase of a new PA Speaker System.**
8 in favour, 2 non-response.

4600 – NEYLAND & LLANSTADWELL WAR MEMORIAL

Cllr. S Hancock had brought this to Council with a request of funding for a missed soldier of Neyland to be added to the War Memorial on Riverside Avenue. Cllr. Hancock explained that a veteran, named Emlyn Cyril Langham Thomas, who has a Commonwealth War grave in Honeyborough Cemetery, had been missed from the War Memorial for unknown reasons, and that he has arranged and ensured that Mr. Langham Thomas has now been included. Cllr. Hancock asked NTC if they would be happy to cover the cost of £220.00, or alternatively, part fund the cost alongside himself. Council was happy to oblige.

Proposal: NTC to fund the addition of Emlyn Cyril Langham Thomas to the Riverside War Memorial at the full cost of £220.

Proposed: Cllr. M Harry

Seconded: Cllr. A Phelan

All in favour.

RESOLVED: NTC TO FUND THE ADDITION TO THE RIVERSIDE WAR MEMORIAL

4601 - PAYMENTS TO BE APPROVED AND FINANCIAL UPDATE

Council had been circulated, ahead of the meeting, a list of expenditure for October 2025 totalling £3,680.01. There was no income for October. Council had also received a copy of the Bank Statement and a full Bank reconciliation, which showed no discrepancies.



Barclays View of
Accounts.pdf



Payments October
2025.pdf



All Banks
Reconciled.pdf

Proposal: Payments are approved, and financial information is accepted.

Proposed: Cllr. A Phelan

Seconded: Cllr. S Hancock

All in favour.

RESOLVED: PAYMENTS ARE APPROVED TO BE MADE AND FINANCIAL INFORMATION IS ACCEPTED.

4602 - CLERK'S REPORT

The Clerk reported the following to Council:

- 1. Fireworks Night** – The Clerk advised that public feedback on the Fireworks evening had been incredibly positive. She also advised that she had so far counted the notes from the donations and that we had already surpassed previous year's donations. She advised she would be counting the coins shortly and would advise Council on the total, but that she was confident the donations will produce a surplus this year.
- 2. Day in Lieu** – The Clerk advised that as she had worked on Sunday, she would be taking a day in lieu on the coming Wednesday.

4603 - MAYOR'S UPDATE

The Mayor updated the following to Council:

- 1. Remembrance Sunday** – Remembrance Service is on Sunday 9th, all arrangements have been made. Cllr. Hay also advised he would be attending the Cenotaph on Tuesday 11th at 11am to mark the day.
- 2. Miscellany Service** – The Miscellany Service will be on the 7th December, further details will follow.
- 3. Santa's Sleigh & Grotto** – The sleigh ride and grotto have been arranged or Friday 19th December, details will be published closer to the time.

4604 – EXCHANGE OF INFORMATION AT THE DISCRETION OF THE MAYOR

Cllr. S Hancock reminded Council of the upcoming celebrations for the 100th anniversary of the birth of Lord Gordon Parry, which included the unveiling of a commemorative plaque and a talk to be held reminiscing on Lord Gordon Parry's achievements throughout his life.

4605 – DATE OF NEXT MEETING

The date of the next meeting was set for Monday 1st December 2025.

Signed: (Mayor/Chair)

Signed: (Clerk/Proper Officer)

Date: